

GUIDELINES TO APPLICANTS REQUESTING INFORMATION FROM THE ISRAEL ANTIQUITIES AUTHORITY DATA BANK

The 'Freedom of Information Act' – was published on May 29, 1998 (Published Registry of Laws 1667, page 226 ff).

Freedom of Information regulations (fees) were published January 28, 2014 (Corpus of Regulations 7334, pages 573-574). They are as follows:

1. Request for information fee is NIS 20.00 (New Israel Shekels).
2. Fee for locating, sorting and handling the requested information (henceforth, 'handling fee'): NIS 30.00 for each additional work hour beginning from the third hour, not to exceed NIS 150.00. If the handling fee exceeds NIS 150.00, a prior agreement will be requested from the applicant before continuing with work.
3. A. Fee for provision of hard copy (paper documentation):
NIS 0.20 for each photocopied page or computer printout
NIS 2.50 per disk
NIS 5.00 for scanning service for each document in black and white
NIS 20.00 for scanning service for each document in color
NIS 20.00 for electronic copying onto each CD
Cost for scans of quality suitable for publication to be determined on an individual base.
B. For recorded, filmed or photographed information, the applicant will pay the cost of production or of copying the material.
4. Applicant will pay any necessary postal charges incurred in transfer of the materials.
5. Information services are provided by the following IAA offices:
(A) Central Archives: for materials regarding the British Mandate Period (scientific files, administrative = ATQ files and maps):
Ms. Silvia Krapiwko (silvia@israntique.org.il) Rockefeller Museum Bldg.; Mailing address: P. O. Box 586, 91004 Jerusalem
Tel. 972-2-6204681, Fax 972-2-6271173
For materials regarding the State of Israel following 1948 (excavations files, scientific or administrative inspection files, old files of the sub districts of the IAA, estates and legacies (scientific personal collections, Information on Areas Contains Ancient Sites):
Mr. ArieH Rochman-Halperin (arieh@israntique.org.il)
Rockefeller Museum Bldg.; Mailing address: P. O. Box 586, 91004 Jerusalem, Tel. 972-2-6204680, Fax 972-2-6271173

For materials regarding the Plans and Drawings:

Dr. Sam Wolff (sam@israntique.org.il) Rockefeller Museum Bldg.;

Mailing address: P. O. Box 586, 91004 Jerusalem

Tel. 972-2-6204680, Fax 972-2-6271173

(B) Archives of Survey Branch, Department of Excavation and Surveys:

Dr. Ofer Sion, (sion@israntique.org.il)

5 HaMarpe St., Har Hotzvim, Jerusalem; Mailing address: P. O. Box 586, 91004 Jerusalem

Tel. 972-52-5991733, Fax 972-2-5892283.

(C) Israel State Collections of Antiquities (Administered by the IAA):

Information and material related to excavated artifacts and the state collection, excluding numismatic artifacts (see below D).

Mr. Michael Sebanne (miki@israntique.org.il) Beth Shemesh Storage and Research Facility, Beth Shemesh Industrial Zone West; Mailing address: P. O. Box 586, 91004 Jerusalem

Tel. 972-2-9922513/4, Fax 972-2-9922256.

(D) Dep. of Numismatics:

Dr. Donald T. Ariel, (donald@israntique.org.il)

Offices of the IAA on the Israel Museum Campus, Giv'at Ram, Jerusalem (Adjacent to the Youth Wing); Mailing address: P. O. Box 586, 91004 Jerusalem

Tel. 972-2-5661847, Fax 972-2-5617538.

(E) Photographic Archives, Department for the Care and Treatment of Artifacts: Information and reproduction of photos from IAA Archives.

Ms. Yael Barschak (barschak@israntique.org.il)

5 HaMarpe St., Har Hotzvim, Jerusalem; Mailing address: P. O. Box 586, 91004 Jerusalem

Tel. 972-2-5892221, Fax 972-2-5811858.

(F) Regional Offices: Information on antiquities sites in each region.

1. Jerusalem Region

P. O. Box 586, 91004 Jerusalem

Tel. 972-2-5377027, Fax 972-2-5371099

2. Central Region

12 Levanda St., 66029 Tel Aviv

Tel. 972-3-5605602, Fax 972-3-5605118

3. Northern Region

P. O. Box 35, 10600 Nahalal

Tel. 972-4-6415322/3, fax 972-4-6415321

4. Southern Region

P. O. Box 271, 84965 Omer

Tel. 972-8-6467319, Fax 972-8-6467092

6. Upon granting permission to examine IAA material an applicant will first be informed of the amount of handling fees in NIS. The applicant will then need to sign a form requesting the desired information and guarantees to pay the required fees, according to the regulations. Receipt of material is conditional upon payment to the IAA.